

9 March 2010

Dear Councillor

LICENSING AND PUBLIC SAFETY COMMITTEE - WEDNESDAY, 10TH MARCH 2010

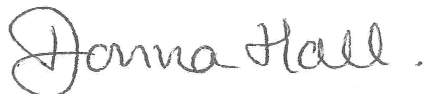
I am now able to enclose, for consideration at the above meeting of the Licensing and Public Safety Committee, the following report that was unavailable when the agenda was printed.

Agenda No Item

5. **Annual Review of Licence Fees (Pages 43 - 46)**

To consider a report of the Director of People and Places (report enclosed).

Yours sincerely



Donna Hall
Chief Executive

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Distribution

1. Agenda and reports to all Members of the Licensing and Public Safety Committee (Councillor Keith Iddon (Chair), Councillor Pat Haughton (Vice-Chair) and Councillors Edward Smith, Judith Boothman, Terry Brown, Magda Cullens, David Dickinson, Doreen Dickinson, Anthony Gee, Hasina Khan, Adrian Lowe, Marion Lowe, Thomas McGowan, Debra Platt, Ralph Snape, John Walker and Stella Walsh for attendance.

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આ માહિતીનો અનુવાદ આપની પોતાની ભાષામાં કરી શકાય છે. આ સેવા સરળતાથી મેળવવા માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822

ان معلومات کا ترجمہ آپکی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون
کیجئے: 01257 515823



Report of	Meeting	Date
Director of People and Places	Licensing and Public Safety Committee	March 2010

ANNUAL REVIEW OF LICENCE FEES

PURPOSE OF REPORT

1. To present to Members the proposed licensing fees for 2010/2011 and to inform the Committee of those licensing fees which we are obliged to collect as a statutory function.

RECOMMENDATION(S)

2. Members are asked to consider the report and agree the proposed fees as attached.

EXECUTIVE SUMMARY OF REPORT

3. Licensing fees were last reviewed on 3 February 2009 when Members approved recommendations contained in that report.
4. The purpose of this report is to underpin the financial liabilities of the Council’s Public Protection Team. In the majority of cases the services that the licensing section deliver are provided for by statute, where the Council may recover the reasonable cost involved in providing that service.
5. In order that the Council can maintain the high standards of service delivery expected by our customers, the fees associated with the various licences where applicable will need to be set according to the cost of realistically delivering the service and it would be prudent to increase such charges by 2% for this financial year and any fees affected by the increase shall be amended to the nearest pound.

REASONS FOR RECOMMENDATION

(If the recommendations are accepted)

6. To ensure that the fees which the Council has discretion to set are in line with the cost of providing the associated licensing service.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

7. None

CORPORATE PRIORITIES

8. This report relates to the following Strategic Objectives:

Put Chorley at the heart of regional economic development in the Central Lancashire sub-region		Develop local solutions to climate change.	
Improving equality of opportunity and life chances		Develop the Character and feel of Chorley as a good place to live	
Involving people in their communities		Ensure Chorley Borough Council is a performing organization	√



BACKGROUND

9. There is no proposal to adjust those fees that have been set with regards to The Gambling Act 2005, Issues of enforcement regarding gambling have occupied the time of the public protection officers this year. Further enforcement actions and proactive measures taken in partnership with the Gambling Commission, have led to a regularised and legitimate structure of gambling within Chorley and for this reason the fees attached to premises licenses, authorised under the Gambling Act 2005 should remain unchanged. In addition the service has just undertaken a review and consultation on the Councils Statement of Licensing Policy with regard to the Gambling Act 2005
10. Members are reminded that there is no scope to adjust those fees associated with the Licensing Act 2003, as these are fixed by central government. Members should be aware that the expected income from fees raised in 2010/11 is likely to be less than in previous years, due to decreasing numbers of licensed premises within the Borough; this has been estimated at approx 15% over the next year. Should any amended regulations regarding Licensing Act 2003 fees become apparent in the future members will be advised.
11. Members will recall that amendments to the testing frequency for Hackney Carriage/Private Hire vehicle licences were introduced in January 2010. Currently this charge is £53.10 and any further increases will be in accordance with those authorised by VOSA. Therefore it is recommended that the element of the Hackney Carriage/Private Hire vehicle licence application, relating to the MOT test, only be exempt from any further increase proposed in this report.
12. The Council has discretion over the remaining fee structure and the attached Appendix 1 are the proposed fees and charges from 1 April 2010. This list is not exhaustive, any incidental fees and charges where a charge is affixed shall also be affected by the determined increase.
13. The proposed increases in fees will be advertised and any representations will be reported to Members for consideration by this Committee.

IMPLICATIONS OF REPORT

14. This report has implications in the following areas and the relevant Directors' comments are included

Finance	√	Customer Services	
Human Resources		Equality and Diversity	
Legal	√	No significant implications in this area	

HEAD OF GOVERNANCE

15. There are no legal comments.

There are no background papers to this report.

Report Author	Ext	Date	Doc ID
Simon Clark	5732	25 January 2010	fees

APPENDIX A LICENSING ACT 2003 FEES

(These fees are set by regulation and are subject to change)

Application for provisional statement where premises being built, etc	£315.00
Application for transfer of premises licence	£23.00
Application to vary licence to specify individual as premises supervisor	£23.00
Change of relevant registered address of club	£10.50
Interim authority notice following death etc. of licence holder	£23.00
Notification of change of name or address	£10.50
Notification of change of name or address	£10.50
Notification of change of name or alteration of rules of club	£10.50
Replacing licence/certificate or summary following theft, loss etc	£10.50

See also the Licensing Act 2003 (Fees) Regulations 2005 that can be found on WWW.culture.gov.uk then please go to 'what we do', then go to 'alcohol and entertainment' and then 'fee levels'.

Premises Licence and Club Premises Certificate Fees

New premises fee structures are banded and based on the non-domestic rateable value of the premises i.e. business rates not the amount payable).

Band	A	B	C	D	E
Rateable Value of Premises	£1-£4,300	£4,301-£33,000	£33,001-£87,000	£87,001-£125,000	£125,001 & above
Application Fee	£100	£190	£315	£450	£635
Annual Fee	£70	£180	£295	£320	£350

Personal Licence and Other Fees

Application for a grant or renewal of a Personal Licence	£37.00
Change of name or address of Personal Licence Holder	£10.50
Mandate for release of information – Data Protection Act 1984	£7.50
Replacement of personal licence following theft, loss etc.	£10.50
Right of freeholder etc. to be notified of licensing matters	£21.00
TEN (Temporary Event Notice)	£21.00
TEN's replacement following theft, loss etc.	£10.50

GAMBLING ACT 2005 FEES

Classes of premises licence	Application fee	Annual fee	Application to vary a licence	Application to transfer a licence	Application for re-instatement of a licence	Application for provisional statement
Regional casino premises	£15,000	£15,000	£7,500	£6,500	£6,500	£15,000
Large casino premises	£10,000	£10,000	£5,000	£2,150	£2,150	£10,000
Small casino premises	£8,000	£5,000	£4,000	£1,800	£1,800	£8,000
Converted casino premises		£3,000	£2,000	£1,350	£1,350	
Bingo premises licence	£3,500	£1,000	£1,750	£1,200	£1,200	£3,500
Adult gaming centre premises	£2,000	£1,000	£1,000	£1,200	£1,200	£2,000
Betting premises (track)	£2,500	£1,000	£1,250	£950	£950	£2,500
Family entertainment	£2,000	£750	£1,000	£950	£950	£2,000
Betting premises (other) licence	£3,000	£600	£1,500	£1,200	£1,200	£3,000
Lottery registration	£40.00	£20.00				

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Agenda Item 5

Alcohol Licensed Premises Gaming Machine Permits	09/10	10/11
Annual Fee for licensed premises gaming machine permit	£50.00	£50.00
Change of name	£25.00	£25.00
Copying permit	£15.00	£15.00
Licensed Premises Gaming Machine Permit:		
New operator	£150.00	£150.00
Existing operator	£100.00	£100.00
Notification of intention to use 2 Gaming machines	£50.00	£50.00
Transfer licensed premises gaming machine permit	£25.00	£25.00
Varying permit	£100.00	£100.00
Club Gaming Permits		
Club Gaming Permit:		
New operator	£200.00	£200.00
Existing operator	£100.00	£100.00
Or if have club certificate under Licensing Act 2003	£100.00	£100.00
Club Machine Permit:		
New operator	£200.00	£200.00
Existing operator	£100.00	£100.00
Or if have club certificate under Licensing Act 2003	£100.00	£100.00
Annual Fee for Club Machine Permit / Club Gaming Permit	£50.00	£50.00
Copying permit	£15.00	£15.00
Varying permit	£100.00	£100.00
OTHER FEES		
Data Access Release	£8.00	£8.00
Highway Amenity Licence		
Grant	£289.00	£295.00
Renewal	£237.00	£242.00
Motor Salvage Operators	£103.00	£105.00
Second Hand Goods Dealers		
Shop Premises	£103.00	£105.00
Stalls	£38.00	£39.00
Sex Shop Licence	£1,983.00	£2,023.00
Small Society Lottery Licence		
Grant	£40.00	£41.00
Renewal	£20.00	£20.00

TAXI FEES AND CHARGES FROM 1 April 2009		09/10	10/11
Hackney Carriage Licence:	6 months	£223.00	£227.00
Private Hire Operator's Licence:	1 - 5 vehicles	£268.00	£233.00
	6 - 10 vehicles	£317.00	£323.00
	11 + vehicles	£375.00	£382.00
Private Hire Vehicle Licence:	6 months (new)	£129.00	£132.00
	6 months (renewal)	£118.00	£120.00
Driver's Licence	Grant (<i>one badge + knowledge test</i>)	£70.00	£71.00
	Grant (<i>both badges + knowledge test</i>)	£92.00	£94.00
	Renewal (<i>one badge</i>)	£47.00	£48.00
	Renewal (<i>both badges</i>)	£70.00	£71.00
	Second Drivers Badge (<i>after initial grant</i>)	£46.00	£47.00
Administration Fee (for 1 st hour or part thereof)		£27.00	£28.00
Criminal Record Bureau Check (<i>subject to change by CRB</i>)		£37.00	£38.00
Full set of livery		£39.00	£40.00
Rear plate – on renewal		£11.00	£11.00
Vehicle Change / Transfer Fee		£47.00	£48.00
Replacement items: These will be charged at the Council's minimum charge		£22.00	£22.00

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